



ST. ANNE'S COPP CHURCH OF
ENGLAND PRIMARY SCHOOL,
GREAT ECCLESTON



EPILEPSY POLICY



"Let us love, not in word, but in truth and action." (1 John 3:18)

SEPTEMBER 2025

Approved by GB: September 2025
Next review due: September 2027

In building solid foundations for every unique individual and putting God's love at the centre of all we do, our children learn to embrace our diverse world. We encourage our children to learn universally in order to understand our heritage and roots as a village, town, region and nation. Through strong community links, our children grow in **compassion and **understanding**, **promote justice** and possess commitment and **aspire** to make a positive difference. We offer an ambitious curriculum that ignites **curiosity** along with high personal expectations that fosters **resilience** and which enables them to flourish. Our children are easily distinguished by the **courage** they show when making brave choices and understand the importance of becoming the very best versions of themselves.**

This policy is intended to ensure that St. Anne's Copp CE Primary School, Great Eccleston fully meets the needs of pupils who have epilepsy and that all pupils who have epilepsy achieve to their full potential. It has been prepared with reference to information available from Young Epilepsy.

Health Care Plans

A Care Plan is required for all children with epilepsy. This will be created in conjunction with the SENCo on admission, or when a diagnosis is first communicated to the school. The document is developed in conjunction with parents and medical professionals and reviewed at least yearly or when needs change. Completed Care Plans are shown to all staff in school who sign to acknowledge they have read this. Once signed, they are kept on file and stored in the office and classroom. The Care Plan also details any medications and what dose the pupil is currently taking at different times of the day. Parents are informed to update their child's epilepsy Care Plan if their child has a medical emergency or if there have been changes to their symptoms (getting better or worse) or their medicines and treatments change.

All members of staff who work with groups of children, have access to the Care Plans of children in their care. When a member of staff is new to a pupil group, the school makes sure that they are made aware of (and have access to) the Care Plans of children in their care.

St. Anne's Copp CE Primary School, Great Eccleston will ensure at least one member of staff has training in epilepsy and supporting children who have epilepsy in school medically, socially and academically. That person will lead on ensuring that the epilepsy policy is followed.

St. Anne's Copp CE Primary School, Great Eccleston will ensure that all pupils who have epilepsy achieve to their full potential by:

- Keeping careful and appropriate records of students who have epilepsy
- Recording any changes in behaviour or levels / rates of achievement, as these could be due to the pupil's epilepsy or medication
- Closely monitoring whether the pupil is achieving to their full potential
- Tackling any problems early
- St. Anne's Copp CE Primary School, Great Eccleston will ensure that all pupils with epilepsy are fully included in school life, and are not isolated or stigmatised. We will do this by:
- Offering support in school with a mentoring or 'buddying' system to help broaden understanding of epilepsy
- Supporting pupils to take a full part in all activities and outings (day and residential)

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- Making necessary adjustments e.g. exam timings, homework deadlines, timetables
- Ensuring, where possible, that the views of pupils with epilepsy are obtained and considered. This may include what should happen during and after a seizure and adjustments to support them in their learning and participation in school life.
- Dealing with any incidents of teasing or bullying through the school's behaviour/anti bullying policies.
- Raising awareness of epilepsy across the whole school community, including pupils, staff and parents.

St. Anne's Copp CE Primary School, Great Eccleston will liaise fully with parents and health professionals by:

- Letting parents know what is going on in school
- Asking for information about a pupil's healthcare at least yearly, so that we can fully meet their medical needs
 - Asking for information about if or how the pupil's epilepsy and medication affect their concentration and ability to learn
- Informing parents and health professionals (with the parent's permission) of changes to the pupil's achievement, concentration, behaviour and seizure patterns.

We will ensure that staff are epilepsy aware and know what to do if a pupil has a seizure.

If needed, there will be an appropriately trained member of staff available at all times to deliver emergency medication.

Useful forms available from Young Epilepsy

The following can be requested from Young Epilepsy by emailing info@youngepilepsy.org.uk:

- Contact details form,
- Current medication record.

The following can be downloaded from the Young Epilepsy website:

- Individual Healthcare Plan
- Record of the Use of Emergency Medication,
- Seizure Record Chart,
- Seizure Description Chart.