



# Online Safety at St Anne's Copp, Great Eccleston



At St Anne's Copp, we want to ensure that you have all the tools you need to stay safe online. You can remember the acronym SMART to help you!

**S - SAFE:** Keep safe by being careful not to give out personal information to people, including your full name, address and phone number.

**M - MEETING:** Meeting someone you have only been in touch with online can be dangerous, you should never meet up with someone you have met online.

**A - ACCEPTING:** Accepting emails and instant messages or opening files, pictures or texts from people you don't know or trust can lead to problems. They may also contain dangerous viruses! If you are not sure about something you have received or seen, find a grown up you trust and show them.

**R - RELIABLE:** Remember that information you find on the internet may not be true, and that someone you are talking to online may be lying about who they are.

**T - TELL:** Tell your parents or a trusted adult if someone or something makes you feel uncomfortable or worried online. Examples of trusted adults could be your parents, a teacher or your headteacher.

## Staying safe online at school:

- Keep your passwords and usernames a secret.
- Use an avatar rather than a picture of yourself.
- Only google appropriate things. We monitor everything that happens online. Be sensible.
- Look after our school equipment. Treat it with respect.
- If something comes up on your device that you don't think you should see. Always tell your teacher so they can help you.