

Contact Details:

GECCOES Breakfast and Afterschool Club

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Breakfast and After School Club



**Breakfast and Afterschool
Club**

Parent Guide

Playwork

Both Breakfast and Afterschool Club focus on Playwork Principles. These are based on the recognition that children and young people's capacity for positive development will be enhanced if given access to the broadest range of environments and play opportunities.

Breakfast Club

Parents can drop children off from 7.30am and sign them in on arrival. Breakfast will be available until 8.20am to give children the opportunity to eat before school starts. An example of food available is cereal, toast with various toppings, milk and water. At the end of the morning session, infants will be escorted to their classrooms with junior children heading straight to class.

Afterschool Club

Infant children will be escorted from their classrooms by a member of school staff to Afterschool Club where they will be registered. Junior children will be dismissed from class and will make their own way down to the afterschool club.

The children will have access to both indoor and outdoor activities, which are carefully planned with each child in mind. This can include art, Lego, board games, skipping games, jigsaws, dance, use of computers plus many more. Children have free choice of activities and can initiate their own play using resources available. We encourage group and themed activities such as, planned treasure hunts, obstacle courses or sports games. At times we will split into age groups and offer an activity for infants and another for juniors, this is to allow for a more age specific focus.

Snack will be served at 3.30pm with healthy and nutritious food e.g. sandwiches, wraps, beans on toast, soup, pasta, veggies and dips.

Fees

Fees are required to be paid at the start of every month for the forthcoming month. Your account should be kept in credit at all times. We have the right to suspend this childcare provision if your account is not in credit.

Breakfast Club price per day **£5.00**

Afterschool Club price per day **£8.50**

Payments should be made via ParentPay or childcare vouchers.

If your child is wanting to attend a school run -club after school (Film Club, Football etc.) any charges are included in the £8.50 rate for afterschool club. Please keep us informed at time of booking if they would like to attend the school run clubs.

Children coming to GECCOES after clubs run by external agencies (e.g. Sportz4All, tennis etc), then there will be a reduced rate for Afterschool Club of £5 per child.

Absence and Sickness

Please be aware that if your child is booked in for a session and is absent or sick, you will still be charged. However, if your child is attending a school educational trip after school or on a school residential visit then fees will not need to be paid. Also, if school closes for unforeseen circumstances e.g. closure for snow, then fees will not need to be paid.

Late Pick Ups

If a parent/carer is late on 3 occasions to collect their child/ children a charge of £10.00 per child will be imposed. This charge is to discourage people from arriving after 6pm and should not be seen as a charge permitting late collection. When collection after 6pm occurs regularly, we reserve the right to withdraw access to the club.

Dear Parent/Carer,

We are pleased to welcome you to our GECCOES Breakfast and Afterschool Club, where you will be safe in the knowledge your child will be cared for before and after the school day in a 'home from home' environment by dedicated, familiar and nurturing staff.

Ethos

Our aims are:

- to encourage children to grow in a safe, Christian and nurturing environment.
- to offer children an exciting range of activities with lots of choice
- to offer children and their parents a provision that promotes equality, inclusion and values diversity
- to give your children healthy and nutritious food.

Each child's needs are met to ensure they grow in their own strengths. We allow child-led play and activities to encourage positive relationships and independent learning. We take pride in getting to know our children well, listening to and taking their ideas into account when planning for our club.

We believe that managing our own Breakfast and Afterschool Club brings many benefits to the children, parents and school community.

Staff

The clubs are run by Mrs Mason, Mrs Sherman, Mr Detko & Miss Squirrell who are experienced staff, employed by the school governors. They have great passion for excellent childcare, play work and meeting children's individual needs. They are keen to develop their own skills to benefit our children.

Hours

Breakfast Club runs from 7.30am until the start of the school day. Afterschool club is open from the end of the school day until 6pm.

Admission and Booking

A registration form will need to be completed for our new club. You will need to use a monthly booking form, available from the school office or staff at the clubs, to book your place in advance. An electronic version is available on request. Booking forms to be completed and handed in by the middle of the month prior to the month being booked to the school office (e.g. mid April when booking dates for May).

2 weeks' notice needs to be given to cancel any sessions.

Last minute bookings can be made, ideally with 24 hours notice but we understand that sometimes this may not always be possible. We will be as accommodating as we can in this situation.

Drop Off and Pick up

Access at drop off and pick up times is via the hall door. Please ring the GECCOES bell and a member of staff will let you in.

Accidents

You will always be informed of minor accidents/injuries when you pick your child up and by an accident slip. If a head injury occurs, or anything more upsetting to your child, we will ensure to contact you immediately via text message or phone call.

Policies

Our policies have been written to take into account the needs of the out of school provision and are in line with school policies. If you want to read any of our policies they can be found on the school website under the GECCOES Breakfast and Afterschool Club

Partnership with Parents

Working alongside parents and carers is vital to a child's well being and personal growth. We want to be able to offer the best care for your child and offer the right support for all our families and are open to suggestions to how we can best do that. We strive to offer the best care for your child and we are dedicated to building positive relationships in our church school community.

We will keep you informed of the activities we have enjoyed by posting on ClassDojo.

We know how important the happiness of your child is and we recognise the trust you put in the staff at GECCOES to ensure your child feels safe, secure and happy. We will always aim to inspire, encourage and offer the highest quality of care for your child.